

## **Online Billing Familiarisation**

To access the online billing, go to: https://redcare5g.com/onlinebilling

Having signed in with your username and password and accepted our cookies policy, your billing information will be loaded and able to be seen.

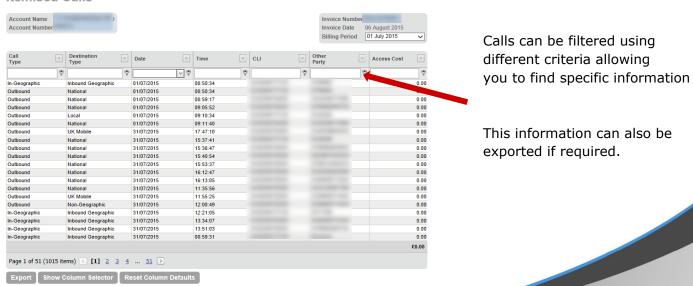
At the top of the screen there are four tabs; Billing, Customer, Reports and Log out. You will find that all the options are really straight forward; therefore we are confident that you won't have a problem accessing any data you may wish to look at.

The Billing tab has all your calls and service data, along with previous and current invoices.

This makes it possible for missing invoices to be replaced easily and quickly.

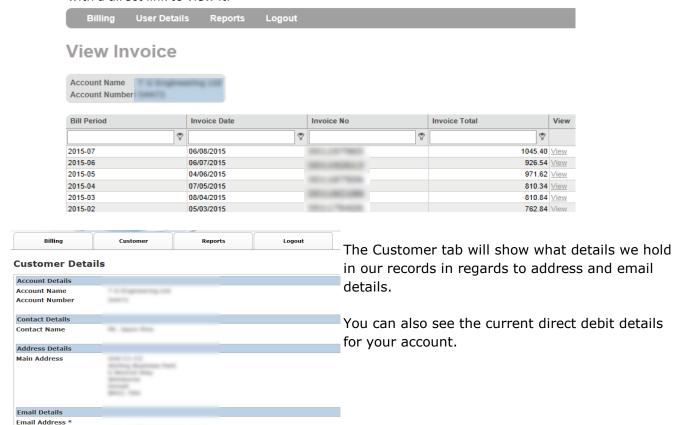


## Itemised Calls





Viewing backdated invoices couldn't be easier with invoices listed in date order along with a direct link to view it:



The Reports tab will enable you to see a more overall picture of your call spend and what its being spent on or when.

\* indicates which email addresses your electronic bill will be sent to



If you require any help using this portal please don't hesitate to contact our Customer Care Department on 01635 568660.